



Republic of Namibia
Ministry of Home Affairs
 (Department of Civic Affairs)

**Application for Renewal of an Employment
 Permit, a Student's Permit or a
 Visitor's Entry Permit and/or change of
 conditions (Act 7 of 1993)**

For official use only

File:
 Date of expiry:
 Purpose:
 Approved/Not approved
 Signature Date

QUESTIONNAIRE

1. (a) Surname:
 (b) First Names: Maiden name:
 (c) Date of birth: Country of birth:
 (d) Passport number: Expiry date of passport:
 (e) Place of issue: Citizenship:
 (f) Occupation:

NEVER MARRIED	MARRIED	DIVORCED	WIDOWED	*SEPARATED
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2. Indicate with an "X"

*If separated state whether divorce proceedings have been instituted and when final order of divorce is expected:

3. PARTICULARS OF RELATIVES IN NAMIBIA - IMPORTANT

- (a) Indicate with an "X"

HUSBAND	WIFE	FATHER	MOTHER	CHILD
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Name:
 Date of birth: Place of birth:
 Residential address:
 Tel No. Code

- (b) Postal address:

- (c) Indicate whether your
 is a holder of:

HUSBAND	WIFE	FATHER	MOTHER	CHILD
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- (i) Namibian Citizenship
 (indicate with an "X")

YES ☐

NO ☐

- (ii) Permanent Residence Permit

YES ☐

NO ☐

State number and date of issue

- (iii) Employment Permit (expiry date):

- (iv) Student's Permit (expiry date):

- (d) If husband/wife is not in Namibia does he/she intend entering the country? If YES, indicate when

- (e) Particulars of children accompanying applicant:

NAME

DATE OF BIRTH

COUNTRY OF BIRTH

4. (a) State fully why you desire to prolong your stay or want to change the conditions of your existing permit:

(b) Intended date of departure: Day Month Year

5. State what funds you possess for maintenance and/or the purchase of a return ticket or what other arrangements will be made for your return journey:

- (i) ☐ Valid return or onward ticket No Expiry date:.....
(ii) ☐ Undertaking by employer
(iii) ☐ Deposit lodged - Receipt No Amount N\$ Date
(iv) ☐ Guarantee submitted
(v) ☐ Vehicle No
(vi) ☐ Other:.....

6. (a) If you intend to stay permanently - Have you applied for permanent residence?

NO	YES
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 Reference No Date:.....

(b) If not, what are your intentions?

7. If the validity of your existing permit has already expired, state why you did not apply for an extension on time:

8. ADDRESSES IN NAMIBIA (must be completed in full)

(a) Residential address:

..... Tel No..... Code.....

(b) Postal address:

..... Tel No..... Code.....

(c) Work address:

..... Tel No..... Code.....

(d) Contact address (Relatives/Friends/Business associates)

..... Tel No..... Code.....

DATE:.....SIGNATURE:.....

9. CERTIFICATE BY EMPLOYER

I hereby certify that is still an
employee of..... as

(name of employer)

(occupation)

Signature of employer

Date